



DEPARTMENT OF HEALTH AND HUMAN SERVICES

AGING AND DISABILITY SERVICES DIVISION
Helping people. It's who we are and what we do.



MEETING MINUTES

Name of Organization: Nevada Lifespan Respite Care Coalition

Date and Time of Meeting: Thursday, October 21, 2021

Meeting: 10:00AM

Place of Meeting: Virtual: Microsoft Teams

NOTE: Items on this agenda may be taken in a different order than listed. Two or more agenda items may be combined for consideration. An item may be removed from this agenda or discussion relating to an item on this agenda may be delayed at any time.

Minutes of this meeting will be produced in summary format. Please provide the Commission administrative support with electronic or written copies of testimony and visual presentations if you wish to have complete versions included as exhibits with the minutes.

1. Roll Call & Welcome:

Cheryl Dinnell, Executive Director

Members Present: Rachel Jelenic, Sharifa Wahab, Cory Lutz, Molly Walt, Kathleen Doyle, Amy Dewitt-Smith, Justin Hansen, Cheryl Dinnell

Members Absent: Diane Smith, David Nichols

Guest / Staff: Nikki Haag, Jamie Ahumada, Susanne Sliwa, Carole Hanley

2. Public Comment: (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. Comments will be limited to five minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

- The Caregiver Recognition event is being held virtually on November 18th from 1:30pm-2:30pm, registrations is required.

3. Discussion Overview Regarding Open Meeting Law:

Cheyenne Pasquale, Aging and Disability Service Division (ADSD) Planning Chief and
Susanne M Sliwa, Deputy Attorney General

- Open Meeting Law was established so the public would know what the government was going.
 - Keeping governmental transparency and making actions of governmental bodies public.
 - The Attorney General's office does have an Open Meeting unit that explores and prosecutes violators. The unit is in place to make sure that the law is followed, and the public has all the information.
 - The Emergency Directive from the Governor's office has expired.
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- Major legislative changes were made to the Open Meeting Law during the last session. One change allows for virtual only meetings. Requirements must be met to hold virtual only meetings, like having a call-in number.
- The public body may decide how to record votes.

4. Discuss, Review, and Approve Bylaws (For Possible Action):
Cheryl Dinnell, Executive Director

- Molly Walt motioned to approve the Bylaws as written, Cory Lutz second the motion.
- The approval included the code of conduct and the ethics and etiquette.
- All approved

5. Discuss, Review and Approve Proposed Meeting Schedule (For Possible Action):
Cheryl Dinnell, Executive Director

- Proposal of a November 18th meeting at 10:00am as made by Molly Walt, Cory Lutz second the motion, a discussion to determine the best date for the next meeting ensued.
- With the Caregivers Recognition event on the 18th Molly Walt made a retraction of her motion and presented a new motion with the date of November 16th at 10:00am, Rachel Jelenic second the motion. All approved
- Molly Walt motioned to have Carole Hanley send a doodle poll to the members prior to the November meeting so the dates could be narrowed down. Cory Lutz second the motion, all approved.

6. Presentation and Discussion regarding ADSD Lifespan Respite Care Act projects
Jamie Ahumada, NWD Coordinator and Yaz Orozco, Respite Project Coordinator

- Administration on Community Living (ACL) currently has 2 grants with Nevada: The Lifespan Respite & the Enhancement grant.
- The Lifespan Respite grant is in its second year of a three-year grant that is developing a data minimum set agreement with state partners who provide respite services across Nevada.
- The main goal is to be able to develop an annual report that shows information on Nevada's caregivers and their support needs. The data will be shared statewide to allow opportunities to advocate.
- Having the information available will also provide options to collaborate and find gaps in respite and supportive services.
- A flyer containing information on the Emergency funds for Caregivers should be released in the next couple of weeks.
- More information on the goals for respite training and education, building and strengthening the workforce will be shared soon.
- The Enhancement Grant is a 5-year grant which share like items with the Lifespan Respite grant. This grant can help develop and coordinated strategies to help recruit respite workers with internships and expand volunteers.
- Nevada was recently selected as a pilot site for field testing training on core competencies for respite workers. The purpose of this pilot program will be to build and test respite workforce recruitment using the tools developed. Training and retention programs would meet the needs of families caring for individuals of any age or condition.
- The goal over the next couple of years will be to obtain additional support for best practices in recruitment, retention, and training.
- With the three projects having similar goals and objectives, they will be tied together as one single project instead of three separate ones.
- Nevada Care Connection will still help identify caregivers throughout the state and connect them with services.

7. Presentation and Discussion regarding the ADSD Olmstead Plan Survey
Nikki Haag, Public Information Officer and Cheyenne Pasquale, Planning Chief I

- States are required to have an established Olmsted Act; this act allows persons with a disability to receive support services funded by their state.
- ADSD will be sending out a letter to its Boards and Commissions members and the public asking to complete a survey giving input on the needs of the community.
- When the surveys have been received, ADSD will partner with an outside company to help develop the Olmsted Plan.
- It is estimated to take most of 2022 to collect and develop the Olmsted Plan.
- The Nevada Lifespan Respite Care Coalition is the first to have its own social media plan approved by ADSD. The sites supported by NLRCC are NVCaregivingRelief.org and its Facebook page and YouTube channel.

8. Discuss, Review and Approve Proposed Recommendations to be included in the State Plan for Caregiver Support and Respite Services (For Possible Action)

Cheryl Dinnell, Executive Director

- Molly Walt moved to approve the NLRCC position statement as presented, Sharifa Wahab second the motion. Discussions followed.
- Molly Walt amended her motion to add statistics to the first paragraphs. Add verbiage to the bullet point in the policy recommendations and bring the language back to the board in November to vote on.
- Amy Dewitt-Smith second the amended motion, all approved.

9. Discuss Nominations for Slate of Officers, Elect Chair and Co-Chair (For Possible Action):

Cheryl Dinnell, Executive Director

- Cory Lutz moved to nominate Molly Walt as Chair, Amy Dewitt-Smith second the motion, All approved.
- Molly Walt nominated Cory Lutz as Co-Chair, Sharifa Wahab second the motion, All approved.

10. Public Comment: (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. Comments will be limited to five minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

- No Public Comment

11. Adjournment: 11:57am

Molly Walt, Elected Chair

Accommodation Requests and Meeting Materials:

We are pleased to make reasonable accommodations for members of the public under the Americans with Disabilities Act. If special arrangements for the meeting are necessary, please notify Carole Hanley via email at clhanley@adsd.nv.gov or by phone at (702) 468-9765 as soon as possible.

Supporting public materials for this meeting are available on the ADSD meeting webpage. They may also be request from Carole Hanley, via email at clhanley@adsd.nv.gov or by phone at (702)-486-9765.

Notice of this meeting was faxed, e-mailed, or hand delivered for posting to the following Carson City, Reno and Las Vegas, Nevada, locations:

1. Aging and Disability Services Division, Carson City Office, 3416 Goni Road, Suite D-132, Carson City, NV 89706
2. Aging and Disability Services Division, Las Vegas Office, 3320 W Sahara Avenue, Suite 100, Las Vegas, NV 89102
3. Aging and Disability Services Division, Reno Office, 9670 Gateway Drive, Suite 200 Reno, NV 89521
4. Aging and Disability Services Division, Elko Office, 1010 Ruby Vista Drive, Suite 104, Elko, NV 89801
5. Southern Nevada Center for Independent Living, 2950 South Rainbow Blvd. #220, North Las Vegas, NV 89146
6. Nevada State Library and Archives, 100 North Stewart Street, Carson City, NV 89706
7. Desert Regional Center, 1391 South Jones Boulevard, Las Vegas, NV 89146
8. Sierra Regional Center, 605 South 21st Street, Reno, NV 89431

9. Rural Regional Center, 1665 Old Hot Springs Road, Carson City, NV 89706
10. Northern Nevada Center for Independent Living, 999 Pyramid Way, Sparks, NV 89431
11. Dept. of Health and Human Services, 4126 Technology Way, Carson City, NV 89706
12. Early Intervention Services, 2667 Enterprise Road, Reno, NV 89512

Notice of this meeting was posted on the Internet: <http://adsd.nv.gov> and <https://notice.nv.gov/>